



## COA Application – Main Street Signs

*Section 4-6-14 of Littleton’s Historic Preservation Code provides for improvements to be made to any locally designated landmark structure or to any property within a locally designated historic district with the receipt of a “Certificate of Historic Appropriateness” from the Historical Preservation Board or, in certain circumstances, from the Director of Community Development.*

LEVEL OF APPLICATION     **Director of Community Development**

### PROPERTY INFORMATION

Historic name of property: \_\_\_\_\_

Address: \_\_\_\_\_

Description of proposed alterations:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### APPLICANT INFORMATION

Name of applicant: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Applicant’s signature: \_\_\_\_\_ Date: \_\_\_\_\_

Property owner’s signature: \_\_\_\_\_ Date: \_\_\_\_\_



## SUBMITTAL REQUIREMENTS

- Applications should be submitted only after first checking with the city’s zoning official, Pam Hall, 303-795-3754, regarding zoning requirements and limitations
- Applications should contain information to assure full presentation of pertinent facts for proper consideration of the application, including:
  - Drawing of proposed sign, including dimensions and materials
  - Photo simulation or sketch showing the proposed location of the sign

RECEIVED BY THE COMMUNITY DEVELOPMENT DEPARTMENT  
*(To be completed by Community Development Department staff)*

Date: \_\_\_\_\_

Received by: \_\_\_\_\_

If you have further questions, please contact Dennis Swain, Historic Preservation Planner, [dswain@littletongov.org](mailto:dswain@littletongov.org) or 303-795-3755.