









Payments in eTRAKiT


Once a permit/project has been approved, payments should be made electronically through [Littleton eTRAKiT Portal](#) using Visa, Master Card, Discover or American Express or eCheck. An email notification will be sent to the applicant when the permit is ready for payment.

Step 1: Log into [Littleton eTRAKiT Portal](#)

Once logged in, you will select your fee that you want to pay. Click on the fee to add to the cart.

 **My Active Permits** 2 total record(s) 

PERMIT NO.	ADDRESS	TYPE	STATUS	INSPECTION	FEES DUE ▲			
ROOF20-0006	2255 W BER...	RE ROOF	UNDER REVIEW					
G20-0014	2255 W BER...	GRADING	APPROVED		\$100.00			



Step 2: Add permit/project fees to Shopping Cart


Review the total amount in your shopping cart. To add more permits, click **BACK TO DASHBOARD** and repeat step 1. Once all items have been added to the shopping cart, click on **PROCEED TO CHECKOUT**.

Note: Unpaid items will remain in the shopping cart until they are removed or paid.

Shopping Cart

<input checked="" type="checkbox"/>	Item	Fee Description	Amount Due
<input checked="" type="checkbox"/>	RIGHT OF WAY	LANDSCAPE/TRAFFIC ONLY	105.00
<input checked="" type="checkbox"/>	RIGHT OF WAY	LANDSCAPE/TRAFFIC ONLY	105.00
<input checked="" type="checkbox"/>	PERMIT (G20-0014)	GUARANTEED DEPOSIT	100.00

Total: \$310.00



Step 3: Review Payments

After reviewing the checkout summary, click **PROCEED TO PAYMENT**

<i>Checkout Summary</i>			
ETRAKIT	EPRS:200603121035088	LANDSCAPE/TRAFFIC ONLY	\$105.00
ETRAKIT	EPRS:200603124632051	LANDSCAPE/TRAFFIC ONLY	\$105.00
PERMIT	(G20-0014)	2255 W BERRY AVE GUARANTEED DEPOSIT	\$100.00
Total Fees:			\$310.00
Total:			\$310.00

[BACK TO SHOPPING CART](#) [PROCEED TO PAYMENT](#) 

Step 4: Complete Payment

You will be redirected to a secured payment screen to complete your credit card payment using a Visa, Master Card, Discover, or American Express or E-check. After the payment has been processed, you will be redirected back to eTRAKiT at [Littleton eTRAKiT Portal](#) to review your permits. A copy of the payment will be sent to the Bill email entered during payment processing.

Credit Card Payment:

City of Littleton

Secure Payment Form

Billing Information

Bill Name
John Q Public

Bill Street*
2255 W. Berry Ave.

City State Zip*
Littleton CO 80120


Bill Phone
555-555-5555

Bill Email*
JohnQPublic@johnqpublic.com

Transaction Details


Description
Payment for project

Amount*
12775.85

I'm not a robot  reCAPTCHA
Privacy - Terms

Payment Information

Payment Type Credit Card Check

 [Pay by Check](#)

Card Number*
[Redacted]


Expiration* CVV
10 20 [Redacted]

Subtotal: \$12775.85
Service Fee: \$281.07 (2.20%)
Total: \$13,056.92

Required Field Meter™

Highlight fields

80%



E-Check Payment

City of Littleton

Secure Payment Form

Billing Information

Bill Name

Bill Street*

City State Zip*

Bill Phone

Bill Email*


Transaction Details

Description

Amount*

Verification expired. Check the checkbox again.

I'm not a robot



reCAPTCHA
Privacy - Terms

Payment Information

Payment Type Credit Card Check

Account Type*

Name on Account*

Routing Number *

Re-enter Routing Number*

Account Number *

Re-enter Account Number*

ACH Authorization:
I hereby authorize this company to debit my bank account through the electronic Automated Clearing House (ACH) network within one to three business days from the date of this payment. I am aware that in the event this company is unable to secure funds from my bank account for this

I Agree

Total: \$12775.85

Step 5: Printing Permit

After the payment is complete you will be redirected back to [Littleton eTRAKiT Portal](#) and will have the opportunity to print a copy of the permit. Click on the printer icon to the right of the header, a new window will open with the permit. For certain permits (ROW, Sewer, Grading, Floodplain Permits), additional instructions will be provided to obtain the printed permit from the Attachments.

HOME | DASHBOARD | VIEW/EDIT PROFILE | VIEW CART | LOG OUT LOGGED IN AS: HOPE JONES

My Dashboard

Permits

- ▶ Apply / New Permit
- ▶ Search Permit
- ▶ Pay Fees
- ▶ View on Map
- ▶ Issued Permits Report

Planning Projects

- ▶ Apply for New Project
- ▶ Search Projects
- ▶ Pay Fees
- ▶ View on Map

Contractor

- ▶ Search Contractors
- ▶ Pay Fees

Properties

- ▶ Search Property
- ▶ View on Map

Inspections

- ▶ Schedule
- ▶ Cancel
- ▶ View on Map
- ▶ Scheduled

License

Map

- ▶ View Map
- ▶ Locate My Address

Shopping Cart

- ▶ Pay All Fees
- ▶ Paid Items

Contact

- ▶ Contact us

Payment Summary

The Transaction is Approved

Authorization Code: 060782|336979740
 Receipt No: WEB008905
 Paymethod: Credit

Paid Date: 6/12/2020

PERMIT	ROOF20-0009	2255 W BERRY AVE LITTLETON, CO 80120	
		DUPLICATE PERMIT CARD	\$25.00
		SUB TOTAL:	\$25.00


TOTAL AMOUNT PAID: **\$25.00**

[PRINT SUMMARY](#)

Hope Jones
 Address: 2255 W Berry Ave
 City, State, Zip: Littleton, CO 80231

Email: hjones@littletongov.org



PERMIT NO: ROOF20-0009 ON-LINE PERMIT			
CITY OF LITTLETON 2255 W Berry Ave, Littleton, CO 80120	PERMIT TYPE RE ROOF	APPLIED DATE 6/10/2020	
INSPECTION REQUEST LINE (408) 555-1216 OR SCHEDULE EXISTING INSPECTION ON-LINE www.crw.com	PERMIT SUB-TYPE RE ROOF	APPROVED DATE ISSUED DATE	
APN 2077-16-2-17-001	DESCRIPTION 23 sqs	VALUE 4000	
VOID			
PERMIT INFORMATION		FEE SUMMARY	
SITE 2255 W BERRY AVE LITTLETON, CO 80120	APPLICANT Hope Jones 2255 W Berry Ave Littleton CO 80231	DUPLICATE PERMIT CARD Total Fees Charged:	\$25.00 \$25.00
OWNER Hope Jones 2255 W Berry Ave Littleton CO 80231	CONTRACTOR	VOID	
NOTE: This job copy of this permit shall be kept on the job site to make the required entries thereon. The permit will expire if work is not started in 180 days, is abandoned, or does not receive an inspection for more than 180 days. Additional fees will be collected to renew expired permits. This is a Building Permit when properly filled out, signed and validated, and is not transferable. Construction Hour: Construction is limited to the hours of 7:00am - 7:00pm each day. No work shall be performed on certain holidays (MMC V-213-3(b)).			
LICENSED CONTRACTORS DECLARATION I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect. License No: _____ Expiration Date: _____ Contractor: _____		INSPECTION SUMMARY _____ _____ _____	
OWNER-BUILDER DECLARATION I hereby affirm under penalty of perjury that I am exempt from the contractors license Law for the following reason (Sec. 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, so requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by an applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).): I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended offered for sale (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner or property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.) I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner or Property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors License Law.) I am exempt under Sec. _____ B.P.C. for this reason _____ I/ATE _____ OWNER _____		WORKERS COMPENSATION DECLARATION I hereby affirm under penalty of perjury one of the following declarations: I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the permit is issued. I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are: _____	